

BOARD/STAFF MEETING MINUTES

June 28, 2017

Board Conference Room

Chairman Jeff Painter called the meeting to order: 10:00 a.m.

Attendance: Chairman Jeff Painter; Commissioner Henry Marsh, Wilson Jones, Director of Retail Operations; Debra Corley, Director of Procurement & Support Services; Paul Van Lenten, Chief Financial Officer; Robert Scott for Patrick Griffin, Director of Hearings, Appeals & Judicial Services; Becky Gettings, Director of Communications; Susan Johnson, Director of Real Estate & Facilities Management; John Shiffer, Director of Marketing; Eddie Wirt, Chief Communications & Research Officer; Ryant Washington, Special Policy Advisor for ABC Law Enforcement; Paul Williams, Chief Information Officer; Nannette Williams, Director of Internal Audit; Chris Curtis, Deputy Secretary to the Board; Faith Richardson, Interim co-director of Human Resources; Vanessa George, Interim co-director of Human Resources; Brian Vaughan for Mark Dunham, Director of Logistics; and Ramona Howell for Barry Wenzig, Director of Financial Management Services; Linda Phelps, Communications Project Support Specialist

Absent: Commissioner Judy Napier; Barry Wenzig, Director of Financial Management Services; Travis Hill, Chief Operating Officer; Mark Dunham, Director of Logistics; Jolyn Paoletti, Administrative Assistant

Chairman Painter motioned to approve the minutes from the May 31, 2017 board meeting. Commissioner Marsh seconded the motion and with all in agreement, the minutes were approved as read.

Chairman Painter motioned to approve the fourteen new business items. Commissioner Marsh seconded the motion and with all in approval, the fourteen new business items were approved as read:

- Approval (for the record) to hire a full-time License Technician (position number 00032) as requested by the Enforcement Division (Licensing Unit).
- Approval (for the record) to hire an ABC Store Manager B in Chesapeake (position number 16501) as requested by the Retail Division.
- Approval (for the record) to hire an ABC Store Manager B in Lynchburg (position number 26601) as requested by the Retail Division.
- Approval (for the record) to hire an ABC Store Manager Assistant B Relief in Hampton (position number 10042) as requested by the Retail Division.
- Approval (for the record) to hire an ABC Store Manager A in Fairfax (position number 36801) as requested by the Retail Division.
- Approval (for the record) to hire an Assistant ABC Store Manager B in Vinton (position number 33702) as requested by the Retail Division.
- Approval (for the record) to hire an Assistant ABC Store Manager B in Blacksburg (position number 32702) as requested by the Retail Division.
- Approval (for the record) to hire an Administrative Office Specialist (position number 01043) as requested by the Chief Operating Officer and Board.
- Approval (for the record) to hire a Procurement Officer 1 (position number 00249) as requested by the Procurement Division.
- Approval (for the record) to hire a Payroll Specialist (position number 00545) as requested by the Accounts Payable Division.
- Approval (for the record) to hire a Senior Financial Consultant (position number 00322) as requested by the Financial Division.
- Approval (for the record) to hire a Sales Audit Analyst (position number 00567) as requested by the Financial Management Services Division.
- Approval (for the record) to hire an Administrative Technician (position number W80828) for the

Roanoke Regional Office as requested by the Enforcement Division.

- Approval (for the record) to hire an Administrative Technician (position number W80931) for the Lynchburg Regional Office as requested by the Enforcement Division.

Director Reports:

Directors gave reports on their individual divisions, upcoming projects, and other updates to the Board.

Public Comments:

None

Comments from the Board

Adjournment:

At 10:38 am, with no further business, Chairman Painter moved to adjourn for the day. Commissioner Marsh seconded and the motion was carried unanimously.