



5620 Cox Rd, Glen Allen, Virginia 23060

Executive Committee Agenda

Date: October 22, 2026

Time: 9:30 AM – 10:50 AM

Hybrid Meeting

Department for Aging and Rehabilitative Services

5620 Cox Rd

Glen Allen, VA 23060

Blue Ridge Conference Rooms

Harry Henderson, Chairperson	Nichole Davis, Vice Chairperson	Gayl Brunk, Secretary
Chris Grandle, Treasurer	Eric Raff, VDDHH ex officio	Marcia DuBois, DARS ex officio
DBVI ex officio (vacant)		

	<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
<u>1.</u>	<u>Call to Order</u> Welcome, Roll Call, Review agenda	Henderson, Chair	Information/Action; revise agenda as needed
<u>2.</u>	<u>Public Comment</u>	Henderson	
<u>3.</u>	<u>Approve Minutes from July Meeting</u>	All	No Motion needed unless there are changes.

<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
<u>New Business</u>		
<u>4. Membership Status</u>	Roche	Information
<u>5. Treasurer's Report</u> Review 4 th Quarter Financial Statement, FFY26	Grandle	Discussion/Information
<u>6. Administrator's Report for 4th Quarter</u>	Roche	Information
<u>7. SPIL Development Updates</u>	All	Discussion/Information
<u>8. Information for Quarterly Progress Report</u> Identify achievements & barriers, if any	Henderson/All	Information
<u>9. Enter Closed Session</u> <u>Complete Annual Performance Review of Administrator</u>	All officers and ex officios	
<u>10. Return from Closed Session</u>	All officers and ex officios	
<u>11. Adjournment</u> ; no later than 10:50	Henderson	Action: adjourn meeting

Acronyms

ACL = Administration for Community Living

FFY = Federal Fiscal Year (FFY26 is from October 1, 2025 – September 30, 2026)

PPR = Formerly the 704 Report, Program Performance Report

SFY = State Fiscal Year (FFY27 is from July 1, 2026 – June 30, 2027)

SPIL = State Plan for Independent Living

VACIL = Virginia Association of Centers for Independent Living



Quarterly Business Meeting Agenda
October 22, 2026
Time: 11:00 AM – 2:00 PM

Department for Aging and Rehabilitative Services
5620 Cox Road
Glen Allen, Virginia 23060
Blue Ridge meeting room; first floor

		<i>Item Name</i>	<i>Responsible Party</i>	<i>Info/Discussion/Action Attachment #, if any</i>
11:00 AM	1.	Call to order		
		• Member and staff roundtable introductions • Welcome visitors • Review agenda; any additions or Revisions	Henderson/All	Information
11:05	2.	Public Comment	Henderson	
11:08	3.	Approval of Minutes: July 2026 Meeting Minutes	Henderson	Action: No motion needed unless changes; accept as written or make motion for changes.
11:10	4.	Part B Report – 4th Quarter	Andrea King	Information
11:40	5.	Chairperson's Report	Henderson	Information and discussion

11:50 AM	6.	Treasurer's Report FFY26 4th Quarter Expenditures	Grandle	Information and discussion
12:00 PM		Break & Setup for Working Lunch		
12:05	7.	Working Lunch Discussion with Members that Attended NCIL Conference	All	Information
12:25	8.	Proposed Meeting Schedule for 2027 with Change to January Date	All	Discussion and Vote
12:30	9.	Special Reports and Agency Updates	(Reports should be limited to approx. 5 minutes)	
	a.	SPIL Development Update	Bryant	Information
	b.	DARS	DuBois	Information
	c.	DBVI	VACANT	Information
	d.	VDDHH	Raff	Information
	e.	DBVI SRC	Minor (or Talley if appointment not complete)	Information
	f.	DARS SRC	Henderson (or Brunk if appointment not complete)	Information
	g.	VACIL	Brunk	Information
1:00	10.	Discussion with Commissioner Moncrief-Craig Regarding IL Network priorities and what is needed for expansion	All	Information and education
1:40	11.	Member Time, Achievements, & Barriers – Information for the 2026 PPR/704 Report	All	Discussion
2:00 PM	12.	Adjourn by 2:00 p.m.	All	

Acronyms

ACL= Administration for Community Living
APRIL = Association of Programs for Rural Independent Living
CIL = Center for Independent Living
SPIL = State Plan for Independent Living
DARS = Department for Aging and Rehabilitative Services
DBVI = Department for the Blind and Vision Impaired
FFY = Federal Fiscal Year (October 1 – September 30th)
HHS = Health and Human Services (federal)
NCIL = National Council on Independent Living
PPR = Program Performance Report (formerly known as 704 Report)
SFY = State Fiscal Year (July 1 – June 30)
SRC = State Rehabilitation Council (DARS and DBVI both have SRCs)
VACIL = Virginia Association of Centers for Independent Living
VBPD = Virginia Board for People with Disabilities
VDDHH = Virginia Department for the Deaf and Hard of Hearing