



5620 Cox Road • Glen Allen, Virginia 23060

Executive Committee Agenda

Date: January 29, 2026

Time: 9:45 AM – 10:50 AM

Hybrid Meeting

Department for Aging & Rehabilitative Services

Central Office

5620 Cox Rd.

Glen Allen, VA 23060

Blue Ridge Conference Rooms; first floor

Gayl Brunk, Chairperson	Chris Grandle, Secretary	Domonique Lawless, DBVI ex officio
Daniel Aranda, Vice Chairperson	Eric Raff, VDDHH ex officio	
Harry Henderson, Treasurer	Marcia DuBois, DARS ex officio	

	<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
1.	<u>Call to Order</u> Welcome, Roll Call, Review agenda	Brunk, Chair	Information/Action; revise agenda as needed
2.	<u>Public Comment</u>	Brunk	
3.	<u>Approve Minutes from October Meeting</u>	All	No Motion needed unless there are changes.

<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
<u>New Business</u>		
<u>4.</u> <u>Membership Status & Update</u>	Roche	Information
<u>5.</u> <u>Treasurer's Report</u> Review 1 st Quarter Financial Statement, FFY26	Roche	Discussion/Information
<u>6.</u> <u>Location of April Meeting</u>	All	Discussion/Information
<u>7.</u> <u>Continued Discussion - Alexis Nichols Youth Scholarship Fund for Independent Living Training</u>	All	Discussion/Information
<u>8.</u> <u>Administrator's Report for 1st Quarter</u>	Roche	Information
<u>9.</u> <u>Status of FFY25 Program Performance Report (PPR)</u>	Roche	Information
<u>10.</u> <u>Information for Quarterly Progress Report</u> Identify achievements & barriers, if any	Brunk/All	Information
<u>11.</u> <u>Adjournment</u> ; no later than 10:50	Brunk	Action: adjourn meeting

Acronyms

ACL = Administration for Community Living

FFY = Federal Fiscal Year (FFY24 is from October 1, 2023 – September 30, 2024)

PPR = Formerly the 704 Report, Program Performance Report

SPIIL = State Plan for Independent Living

VACIL = Virginia Association of Centers for Independent Living



**Quarterly Business Meeting Agenda
January 29, 2026
Time: 11:00 AM – 1:30 PM**

Hybrid Meeting

**Department for Aging & Rehabilitative Services
Central Office
5620 Cox Rd.
Glen Allen, VA 23060**

		<i>Item Name</i>	<i>Responsible Party</i>	<i>Info/Discussion/Action Attachment #, if any</i>
11:00 AM	1.	Call to order		
		<ul style="list-style-type: none"> • Member and staff roundtable introductions • Welcome visitors • Review agenda; any additions or Revisions 	Brunk/All	Information
11:05	2.	Public Comment	Brunk	
11:08	3.	Approval of Minutes: October 2025 Meeting Minutes	Brunk	Action: No motion needed unless changes; accept as written or make motion for changes.
11:10	4.	Part B Report – 1st Quarter	Andrea King, Part B Coordinator	Information

11:30 AM	5.	Chairperson’s Report	Brunk	Information and discussion
11:40 AM	6.	Treasurer’s Report FFY26 1st Quarter Expenditures	Henderson	Information and discussion
11:50 AM	7.	Call for Volunteers – 2028 -2030 SPIL Development Team	All	Meetings are typically bi-monthly; they will begin in March of 2026 and end once SPIL is completed in April/May of 2027. Refer to SPIL Development Timeline.
11:55 AM	8.	Break & Working Lunch Setup		
12:10 PM	9.	Working Lunch Presentation: Legislative Updates and VACIL Legislative Priorities	Brunk	Information
12:45 PM	10.	Special Reports and Agency Updates	(Reports should be limited to approx. 5 minutes)	
	a.	DARS	DuBois	Information
	b.	VDDHH	Raff	Information
	c.	DBVI	Lawless	Information
	d.	DBVI SRC	Talley	Information
	e.	DARS SRC	Brunk	Information
	f.	VACIL	Brunk/Davis	Information
1:15	11.	Achievements & Barriers – Information for the 2026 PPR/704 Report	All	
1:30 PM	12.	Adjourn by 1:30 p.m.	All	

Acronyms

ACL= Administration for Community Living
APRIL = Association of Programs for Rural Independent Living
CIL = Center for Independent Living
SPIL = State Plan for Independent Living
DARS = Department for Aging and Rehabilitative Services

DBVI = Department for the Blind and Vision Impaired
FFY = Federal Fiscal Year
HHS = Health and Human Services (federal)
NCIL = National Council on Independent Living
PPR = Program Performance Report (formerly known as 704 Report)
SRC = State Rehabilitation Council (DARS and DBVI both have SRCs)
VACIL = Virginia Association of Centers for Independent Living
VBPD = Virginia Board for People with Disabilities
VDDHH = Virginia Department for the Deaf and Hard of Hearing