

Veterans Services Foundation Board of Trustees
Virginia War Memorial
621 S Belvidere St, Richmond, VA 23220
June 16, 2025
10:00 AM – 12:00 PM

1. Call to Order
 - a. Opening and Pledge of Allegiance
 - b. Roll Call of Voting Trustees (Chair)
 - c. Quorum Determination (Chair)
 - d. Introduction of Visitors (ED)
 - e. Approval of Agenda - Board Chair (Vote)
2. Review and Approval of March 13, 2025, Board of Trustees Meeting Minutes - Board Chair (Vote)
3. Reports:
 - a. Secretary's Report: Craig Crenshaw, Secretary of Veterans and Defense Affairs
 - b. Department of Veterans Services: Chuck Zingler, Commissioner
 - c. Chairman's Report: Brad Williamson
 - d. Board of Veterans Services: Matt Miller, Chair
 - e. Joint Leadership Council: Bill Aramony, Chair
 - f. Foundation Report: Kayla Arestivo, Executive Director
 - g. Treasurer's Report: Kim Barton
 - h. Finance Committee Report: Mike Coleman
 - i. Development Committee Report: Shannon Spencer-Watson
 - j. Procedures and Policies Committee Report: Heather Hopkins
 - k. Nominating Committee Report and Recommendations: Mike Coleman
4. Unfinished Business:
 - a. N/A
5. New Business:
 - a. Approval of Development Committee Recommendations: Board Chair (Vote)
 - i. Approval of FY26 Fundraising Goals
 - b. Approval of Finance Committee Recommendations: Board Chair (Vote)
 - i. Approval of DVS Budget Proposal (Vote)
 - c. Approval of Procedures and Policies Committee Recommendations, if required: Board Chair (Vote)
 - i. Approval of Policy Updates (Vote)
 - d. Approval of 2nd Quarter 2025 Financial Report: Board Chair (Vote)
 - e. Approval of Nominating Committee Recommendations (Vote)
 - f. Other New Business: Board Chair, Executive Director, Trustees, Other
 - i. Chair: MOU Update
6. Public Comment (5 minutes)
7. Passing of the gavel: Chair & New Chair

Adjournment (Next Board Meeting: 1000 AM -1200 PM, September 18, 2025, Virginia War Memorial)

Note: A Box-Lunch will be provided for Trustees and other attendees during the break.