



Fort Monroe Authority Board of Trustees  
Board Meeting  
June 17, 2021

Via Zoom  
Meeting  
1:00pm – 4:00pm

**Call to Order**

**1 – 1:05 pm**

1. Opening Comments The Honorable James P. Moran,  
Chairman
2. Roll Call Donna Swiney
3. General Public Comment
4. Minutes from April 15, 2021 Meeting The Honorable James P. Moran,  
Chairman
  - ACTION ITEM: Approve April 15, 2021 Board Minutes
5. Report Action of Executive Committee meeting from May 19, 2021  
The Honorable James P. Moran,  
Chairman
  - ACTION ITEM: Executive Committee Members Approve Minutes from  
May 19, 2019

**Reports and Briefings**

**1:05 – 1:50 pm**

6. Executive Director's Report Glenn Oder, Executive Director
7. Financial Report John Hutcheson, Secretary/  
Treasurer, Deputy Exec. Director
  - Year-to-date financials
  - FY22 Budget
    - ACTION ITEM: Approve Budget
  - Section 4-3.01 Deficit Notification Requirement
8. Nominating Committee Report John Reynolds, Comm. Chair
9. Chairman's Report The Honorable James P. Moran,  
Chairman

- |     |                                    |   |
|-----|------------------------------------|---|
| 10. | National Park Service Report       | Eola Dance, Acting Superintendent                                   |
| 11. | Fort Monroe Foundation Report      | Dr. Edward Ayers, FMF<br>Development Committee Chair                |
| 12. | Strategic Action Plan Final Report | Glenn Oder, Executive Director<br>Jonathan McBride, City of Hampton |

### **Closed Session**

**1:50 – 2:30 pm**

- |     |  |
|-----|--|
| 13. | In accordance with VA Code 2.2-3711  |
|     | <ul style="list-style-type: none"> <li>• Acquisition or disposition of real property – 2.2-3711(A)(3)</li> </ul> |

### **Reconvene**

### **Old Business**

**2:30 – 2:50 pm**

- |     |                                      |                                 |
|-----|--------------------------------------|---------------------------------|
| 14. | Moving Properties to the Marketplace | Jay Joseph, Finance Comm. Chair |
| 15. | National Center for Freedom          | Glenn Oder, Executive Director  |
| 16. | FM Public Programs Master Plan       | Glenn Oder, Executive Director  |

### **New Business**

**2:50 – 3:30 pm**

- |     |  |  |
|-----|--|--|
| 17. | Policy Adoption and Updates  |  |
|     | <ul style="list-style-type: none"> <li>• One Virginia Plan</li> </ul>  | Debbie Koon, HR Manager  |
|     | <ul style="list-style-type: none"> <li>• Revisions to Employee Handbook               <ul style="list-style-type: none"> <li>○ ACTION ITEM: Approve</li> </ul> </li> </ul> | John Reynolds  |
| 18. | Delegation of Signature Authority  | Glenn Oder, Executive Director                                 |
| 19. | Banking Resolution   | John Hutcheson, Secretary/<br>Treasurer, Deputy Exec. Director |
| 20. | Legislative Requests   | Glenn Oder, Executive Director                                 |
| 21. | Board of Trustees Open Discussion  |  |

### **Adjournment**

Next Meeting is September 16, 2021

\*All times are provided as estimates.