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# AGENDA

## HAMPTON ROADS REGIONAL JAIL AUTHORITY MEETING

Wednesday, April 15, 2020

1:30 p.m. via virtual meeting

**\*Physical Location for Public: Large Training Room at Hampton Roads Regional Jail\***

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1. Covid-19 Virus Emergency Plan and Continuity of Operations for the HRRJ	-
a. Approval of Minutes: February 19, 2020 Regular Meeting	3
b. Treasurer's Report	7
c. Review of Operations and Activities	
1. Medical	8
2. Security	18
3. Human Resources	20
4. Maintenance Projects/Concerns	-
5. Mental Health Grant	-
2. Adjournment	
1. Next regularly scheduled meeting is May 20, 2020	

## Hampton Roads Regional Jail Authority Agenda Regular Meeting

Christopher Price, City Manager, Chesapeake

Alternate: Robert Geis, Deputy City Manager, Chesapeake, **Chair**

Alternate: Nancy Tracy, Director of Finance, Chesapeake

Jim O'Sullivan, Sheriff, Chesapeake

Alternate: Col. Clayton Bennett, Chief Deputy, Chesapeake

Robert Ike, Jr., City Council Member, Chesapeake

Alternate: John De Triquet, City Council Member, Chesapeake

Linda Curtis, City Council Member, Hampton

Alternate: Chris Snead, City Council Member, Hampton

B. J. Roberts, Sheriff, Hampton

Alternate: Col. Karen E. Bowden, Undersheriff, Hampton

Mary Bunting, City Manager, Hampton

Alternate: Brian DeProfio, Assistant City Manager, Hampton

Sharon P. Scott, City Council Member, Newport News, **Chair**

Alternate: Honorable Tina Vick, City Council Member, Newport News

Gabriel A. Morgan, Sheriff, Newport News

Alternate: Col. Eileen Sprinkle, Chief Deputy, Newport News

Cynthia Rohlf, City Manager, Newport News

Alternate: Alan Archer, Assistant City Manager, Newport News

Martin A. Thomas, Jr., City Council Member, Norfolk

Alternate: Paul R. Riddick, City Council Member, Norfolk

Joseph Baron, Sheriff, Norfolk

Alternate: Lt. Col. Michael O'Toole, Norfolk Sheriff's Office

Dr. Larry Filer, II, City Manager, Norfolk

Alternate: Michael Goldsmith, Deputy City Manager, Norfolk

Nathan J. Clark, City Council Member, Portsmouth

Alternate: William E. Moody, Jr., City Council Member, Portsmouth

Michael Moore, Sheriff, Portsmouth

Alternate:

Lydia Pettis Patton, City Manager, Portsmouth **Vice Chair**

Alternate: Cheryl Spivey, Chief Financial Officer, Portsmouth

Cc: Superintendent David Hackworth  
Assistant Superintendent Chris Walz  
Major Felicia Cowan  
Captain Winston Bhagirath

Captain Thurman Barnes  
Deborah Hand, Director of Finance  
Rebecca Hopkins, Executive Assistant

## Hampton Roads Regional Jail

### Board Meeting 2/19/2020

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#### Members & Alternates Attendance

- Kevin Kight (CSO) Proxy
- Dr. L. Pettis Patton (P)
- Eileen Sprinkle (NNSO)
- Mike O'Toole (NSO)
- Robert Geis (C) Chairman
- Martin Thomas (N)
- Karen Bowden (HSO)
- Alan Archer (NN)
- Michael Goldsmith (N)
- Brian DeProfio (H)
- Steve Loder (NSO) Proxy
- Sharon Scott (NN)
- Nathan Clark (P)
- Linda Curtis (H)

A quorum was present.

Others Recorded Attending: David Hackworth, Superintendent; Asst. Supt. Chris Walz; Ms. Krasinda Barton; Pam Westbrook; Deborah Hand; Deanna Isom; Capt. Barnes; Capt. Bhagirath; Jeff Rosen, Esq.; April Brumley; Rebecca Hopkins.

#### Call to Order

- Robert Geis (hereafter, CG) called the regular meeting of the Hampton Roads Regional Jail Authority to order at the Hampton Roads Regional Jail, 2690 Elmhurst Lane Portsmouth, Virginia 23701, on the 19<sup>th</sup> day of February at 1:30 p.m. in the large training room.

#### Opening

- CG opens the meeting welcoming everyone.

#### Approval of Minutes

- CG allowed time for the Members to review the minutes.
- CG asked for a motion for the Board to approve the minutes from January 15<sup>th</sup>. Martin Thomas moved to approve the minutes. Linda Curtis seconded. The Motion Carried.

#### Nominating Committee Report

- Eileen Sprinkle – I invite your attention to the nominating committee report. The committee reached a unanimous consensus to nominate Ms. Sharon Scott as Chair and

Dr. Paton as Vice Chair. Additionally, Lt. Col. Walz the Interim Superintendent, effective 3/1/2020 as the Hampton Roads Regional Jail Treasurer and Secretary. The committee recommends approval.

A voice vote was taken, and all agreed.

- Sharon Scott (hereafter, CS) Thank you everyone. I am excited to start my year as Chair.

### **Treasurer's Report**

- Deanna Isom – Medical is under budget currently. True-ups will be coming in next month or so. We should have a more accurate number once those come in.
- Martin Thomas moved to accept the treasurers report. Bob Geis Seconds. The motion carried.

### **VRS Resolution:**

- David Hackworth – So, at the last board meeting the board approved the 1.85 factor for our retirement. So, part of that process with VRS is that I must certify that this did pass. We are asking that the board make a motion to accept the resolution.
- Nathan Clark motions to accept. Linda Curtis Seconds. The motion carries.

### **Review of operations and Activities**

#### **Medical**

- Pam Westbrook – Since the last board meeting we have 49 patients (hereafter Pt) receiving medications for HIV. For the Temporary Detention Orders currently it is 6 for the month of January. We have 7 pregnant females in the facility. 2 are currently on Opiate Replacement Maintenance. We have 22 Pts with Cancer. 1 Pts receiving radiation. Within the facility we have 17 men over the age of 65 and we have no females over 65. In reference to the special needs list we have 9 Pts with paraplegia. 14 that are intellectually delayed and 5 receiving dialysis. We have 2 total care Pts. We also have 3 Pts that need assistance with care. We have no upcoming surgeries as of yet for the month of February.
- Dr. Patton – I think at the last meeting we had asked about the individuals that are over the age of 65.
- Col. Hackworth – So, we did some research into that. There is a state law where if you have completed at least 10 years of your sentence and you are at least 60 years of age you can be eligible for a geriatric type of release. Or, if you are 65 and have completed at least 5 years of your sentence you would be eligible. We have a number of individuals who are still pre-trial and others who have 3-4 year sentences so we are working with the jurisdictions and DOC so we can try to get them out.

## **Security**

- Capt. Bhagirath – For our jurisdictional runs for the city of Chesapeake – 58 runs, Hampton a total of 71, Newport News a total of 89, Norfolk 87 and Portsmouth had 32. Transportation runs to include courts, bonding and releases to total 357. We had 8 trips to DOC, 24 to Maryview Hospital, 17 to Norfolk General, 6 runs via ambulance, 16 ER runs by jail transport, 113 scheduled medical appointments, and 20 runs to the mental health facilities. If you include everything it is 541 and then the return trips to the facility are 420, for a grand total of 961 transportation runs.

## **Human Resources**

- April Brumley – We currently have 12 vacancies. For the month of January, we had 8 immediate resignations. We also had 3 terminations that were no call no show for 3 or more shifts. Our job fair that we hosted went very well. We had 46 applicants. 31 moved forward to take the written test and out of those 13 received offers. As far as recruitment we have 13 new officers starting March 9. We have 2 final interviews today and 8 Polygraphs scheduled all next week. We did meet with the Department of Veterans Services to use that tool for recruitment.

## **Maintenance Projects**

- Capt. Barnes – On the records and classification side we had a total of 234 new intakes and a total 237 releases. We installed 2 air curtains in the kitchen and we will be having some contractors in for the energy audit.

## **Mental Health Grant**

- Bruce Hurdle – For the month of January we have had 87 referrals and out of those 57 were enrolled with the grant. We had 6 TDO request and all of those have been approved.
- Gabe Morgan – Can we get a copy of that report?
- Col. Hackworth – Yes, we can get that to you.

## **Closed Session**

CS- We do have material for a closed session.

- Mr. Geis read the Closed Session statute.
- Roll Call was taken prior to the closed session.

### *Closed Session*

After the Closed Session, Roll Call was taken. The statute was then read to reopen the session.

CS- We just want to publically thank Col. Hackworth in his last meeting with us. I have enjoyed working with you so very much.

Bob Geis – You have reached so many goals and we just want to touch on some of those things. NCCHC awarded a continuing accreditation, ACA awarded accreditation, and DOC came in for an audit and awarded accreditation. These are just a few things and we just want to thank you for that. In lieu of a gift for you, we have collected funds in the amount of \$1,000.00 to go to your son's scholarship fund. Just a small way of saying thank you for everything you've done and I want to also say thank you for not only serving this facility but also your friendship.

CS – That is all of our agenda items. I would entertain a motion to adjourn. Linda Curtis Motioned for adjournment and Martin Thomas seconded. CG adjourned the meeting.

The next meeting is scheduled for March 18<sup>th</sup>.

Chair Signature: \_\_\_\_\_

Recording Secretary: \_\_\_\_\_

HAMPTON ROADS REGIONAL JAIL AUTHORITY  
TREASURER'S REPORT  
GENERAL OPERATING BUDGET  
March 31, 2020

	ADOPTED FY 2020 BUDGET	TRSF/ ADJUST FY 2020 BUDGET	ACTUAL FY THRU 03/31/20 ACTUAL	PROJECTED TOTALS 06/30/20	PROJECTED VARIANCE 06/30/20
<b>REVENUES / SOURCES</b>					
Commonwealth Per Diems, net	2,650,000		1,456,350	1,941,800	(708,200)
Reimbursement - Compensation Bc	10,700,000		7,384,515	10,700,000	-
Member Per Diems	29,147,988		21,888,853	29,147,988	-
Out-of-Compliance Medical	500,000		445,894	594,525	94,525
USDJ OPJ Bulletproof Vest			328	328	328
Investment Income	100,000		98,162	130,882	30,882
Telephone Revenues	375,000		265,231	397,846	22,846
Gain (loss) on Disposal of Property			1,259	1,259	1,259
Inmates' Keep Fees	128,000		96,885	129,180	1,180
Special Revenues	381,000		229,177	305,569	(75,431)
Miscellaneous Revenues	10,000		72,089	96,119	86,119
Grant	481,381		195,665	390,000	(91,381)
Capital Repair and Replacement			-	-	-
Operating Reserve	7,041		7,041	7,041	-
<b>TOTAL REVENUES / SOURCES</b>	<b>44,480,410</b>	<b>-</b>	<b>32,141,448</b>	<b>43,842,537</b>	<b>(637,873)</b>
<b>EXPENDITURES / USES</b>					
Personal Services	14,596,540		10,542,553	14,056,737	(539,803)
Employee Benefits	5,993,627		4,111,982	5,482,643	(510,984)
Inmate Medical Services	11,400,000		8,016,727	12,888,969	1,488,969
Purchased Services	2,490,000	6,131	1,861,456	2,481,941	(14,189)
Other Charges	2,910,650		2,369,558	2,911,995	(1,345)
Materials and Supplies	646,000	12,306	562,403	749,871	91,565
Miscellaneous - Special	381,000		175,066	381,000	-
Grant		481,381	187,378	390,000	(91,381)
Capital Outlay	481,500	321,053	464,929	802,553	-
Financing Costs	3,872,630		535,079	3,872,630	-
<b>Total Expenditures / Uses</b>	<b>42,771,947</b>	<b>820,870</b>	<b>28,827,131</b>	<b>44,018,339</b>	<b>422,832</b>
Fund Balance: Change in Net Position	1,708,463	(820,870)	3,314,316	(175,802)	(1,060,706)
<b>Total Exp. / &amp; add to Fund Balance</b>	<b>44,480,410</b>	<b>-</b>	<b>32,141,448</b>	<b>43,842,537</b>	<b>(637,873)</b>

# **Hampton Roads Regional Jail Authority Board Meeting**

## **Medical Report**

April 2020



**HIV**

- 46 patients receiving medications for HIV

**Temporary Detainment Orders**

- 6 transfers to state hospital for month of March 2020

**Pregnant Women- 10**

- 2 currently receiving Opiate Replacement

**Cancer**

- 23 total patients with a diagnosis of Cancer
- 1 patient getting radiation
- 1 patient age 73 with metastatic brain cancer

**Over age 65 and up**

- 14 patients over 65 (7 are 70 and older)

**Special Needs**

- 7 patients with paraplegia (7-NCJ)
- 14 patients intellectually delayed
- 7 patients received dialysis (2 have been released)
- 1 patients that needed assistance with care (NCJ)



## **Compassionate Release**

3 for the month of March.

1 for month of February

## **Disaster preparedness**

### **Supplies on hand**

- Surgical Masks- 409
- N95 Mask-87
- Gowns-450
- Caps/head covers-150
- 4oz bottles of hand sanitizer- 50
- Gloves: small 41 boxes, med 75 boxes, large 50 boxes, X-large 22 boxes

## **Upcoming Surgeries/Appointment Information**

Due to COVID-19 surgeries are being scheduled on a case by case bases. Dr. Moreno call the surgeons at the hospitals and they discuss:

- If the surgery is urgent or emergent
- Those surgeries that can be postponed will be postponed
- We are taking precautions with all of our patients going out to appointments, court, surgery. We give each of those patients surgical mask and gloves for the duration of the appointment and transportation. Upon return to the facility the mask is placed in a paper bag for storage in the medical department with that inmates name on it to be used again for other appointments if needed. Temperature checks are being done prior to leaving the facility for the appointments and on return to the facility.
- For April we have 1 urgent surgery scheduled for infected hardware removal on April 13

FACILITY NAME:		HRRJ 2020												
Health Services Statistical Report	Average	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals YTD
AVERAGE DAILY POPULATION	946.0	946	941	929										
<b>MEDICAL</b>														
INTAKE SCREENING BY Wellpath	141.0	141	132	184										
SICK CALL - NURSES	696.0	696	749	690										
SICK CALL - PROVIDER	69.0	69	56	132										
SICK CALL - TOTAL ENCOUNTERS	765.0	765	805	822										
SICK CALL - TOTAL REFERRALS RECEIVED	776.0	776	849	837										
EMERGENCY RESPONSE - ON-SITE	67.0	67	56	72										
NURSE CONTACTS - TREATMENTS & MONITORING	6572.0	6572	6525	6485										
HEALTH ASSESSMENTS	123.0	123	149	141										
ANNUAL HEALTH ASSESSMENTS COMPLETED	34.0	34	33	28										
X-RAYS (NON-TB RELATED) ON-SITE	49.0	49	48	42										
EKGs	123.0	123	116	118										
LABS	73.0	73	69	132										
<b>MENTAL HEALTH</b>														
<b>PSYCHIATRY</b>														
NEW PATIENT VISITS	89.0	89	56	49										
FOLLOW UP VISITS	124.0	124	115	187										
PSYCHIATRIC NURSE VISITS	0.0	0	62	126										
<b>MENTAL HEALTH PROVIDERS</b>														
MH SCREENS	87.0	87	80	71										
FOLLOW-UP CONTACTS	238.0	238	213	93										
SPECIAL NEEDS CONTACTS	114.0	114	131	104										
TREATMENT PLANS	87.0	87	68	59										
SEGREGATION ROUNDS	496.0	496	485	471										
INDIVIDUAL THERAPY CONTACTS	4.0	4	5	7										
GROUP THERAPY SESSIONS	0.0	0	0	0										
# OF PTS IN GROUP THERAPY SESSIONS	0.0	0	0	0										
# SUB ABUSE GROUP THERAPY SESSIONS	26.0	26	33	17										
# OF PTS IN SUB ABUSE GP THERAPY SESSIONS	34.0	34	50	39										
DISCHARGE PLANNING CONTACTS	108.0	108	83	92										
<b>SELF-HARM</b>														
# OF SUICIDE THREATS/IDEATIONS	31.0	31	18	34										
# OF SELF-INJURIOUS BEHAVIORS	12.0	12	2	15										



FACILITY NAME:		HRRJ 2020												
Health Services Statistical Report	Average	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals YTD
# OF SUICIDE ATTEMPTS	2.0	2	2	0										
# OF DEATH BY SUICIDE	0.0	0	0	0										
# OF "OTHER" EVENTS/ MEDICAL OBS EVENTS	3.0	3	3	2										
# OF SUICIDE WATCH EVENTS	32.0	32	21	49										
TOTAL # OF DAYS FOR ALL SUICIDE WATCHES	122.0	122	70	145										
<b>TRANSFER</b>														
# OF PETITIONS FOR CIVIL COMMIT	6.0	6	10	7										
# OF INMATES CIVILLY COMMITTED	6.0	6	9	6										
<b>SENTINEL EVENTS</b>														
# OF THERAPEUTIC RESTRAINT EPISODES	0.0	0	0	0										
# OF EMERGENCY MEDICATION EPISODES	0.0	0	0	0										
# OF INMATES ON INVOLUNTARY MEDICATION	0.0	0	0	0										
<b>OTHER MH DATA</b>														
# OF INMATES ON SPECIAL NEEDS LIST	321.0	321	314	320										
SICK CALL - MENTAL HEALTH	61.0	61	45	47										
# OF MH SICK CALL REQUESTS/ REFERRALS	70.0	70	49	58										
<b>COMMUNITY SERVICES BOARD</b>														
TOTAL REFERRALS	108.0	108	83	92										
HAMPTON/NEWPORT NEWS	62.0	62	41	37										
NORFOLK	26.0	26	20	33										
PORTSMOUTH	2.0	2	2	3										
CHESAPEAKE	15.0	15	17	19										
<b>DENTAL</b>														
DENTAL SICK CALL / SCREENS	118.0	118	102	100										
EXTRACTIONS	18.0	18	25	20										
REFUSALS	24.0	24	22	21										
TEMPORARY FILLINGS	27.0	27	8	8										
OFF-SITE DENTAL REFERRALS	1.0	1	0	0										
OTHER SERVICES NOT LISTED	18.0	18	11	10										
ORAL SURGERIES	36.0	36	21	15										
TOTAL ANNUAL EXAMS	17.0	17	14	14										

# Health Services Statistical Report

WellPath

FACILITY NAME:		HRRJ 2020												
Health Services Statistical Report	Average	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals YTD
<b>OFF-SITE SERVICES</b>														
EMERGENCY ROOM VISITS	22.0	22	22	22										
AMBULANCE TRANSPORTS to ER	6.0	6	4	6										
JAIL TRANSPORTS to ER	16.0	16	18	16										
HOSPITAL ADMISSIONS	7.0	7	8	5										
HOSPITAL DAYS	26.0	26	46	41										
AVERAGE LENGTH OF STAY	3.0	3	5	8										
ON-SITE SPECIALTY CONSULTATIONS	156.0	156	164	200										
OFF-SITE SPECIALTY CONSULTS	133.0	133	116	107										
ONE DAY SURGERIES	5.0	5	3	4										
OFF-SITE RADIOLOGY	5.0	5	4	4										
OFF-SITE CHEMOTHERAPY	0.0	0	0	0										
OFF-SITE RADIATION THERAPY	14.0	14	20	0										
DEATHS ON-SITE	0.0	0	0	0										
DEATH IN CUSTODY	0.0	0	0	0										
<b>PHARMACEUTICALS</b>														
TOTAL I/MS ON MEDS	792.0	792	766											
TOTAL I/M'S ON PSYCHOTROPIC MEDS	539.0	539	523											
Total I/MS ON KOP Meds	162.0	162	148											
PSYCH Med ORDERS	1540.0	1540	1353											
COST OF HIV MEDS	117K	117k	124k											
<b>CHRONIC CARE PATIENTS</b>														
TOTAL # OF CC INMATES	881.0	881	847	847										
# OF CC INMATES(EXCLUDING MH)	703.0	703	679	673										
# OF CC INMATES WITH CARDIAC/HTN	342.0	342	322	318										
# OF CC INMATES WITH ENDOCRINE	125.0	125	116	122										
# OF CC INMATES WITH NEUROLOGY	189.0	189	190	187										
# OF CC INMATES WITH PULMONARY	198.0	198	185	180										
# OF CC INMATES WITH GENERAL	403.0	403	394	421										
# OF CC INMATES WITH INFECTIOUS DISEASES	140.0	140	139	141										
# OF CC INMATES WITH ORTHOPEDIC	54.0	54	52	3										
# OF CC INMATES WITH OB/GYN	10.0	10	12	8										
# OF CC INMATES WITH PREGNANT	7.0	7	8	5										
# OF CC INMATES WITH PSYCH	523.0	523	499	498										

FACILITY NAME:		HRRJ 2020												
Health Services Statistical Report	Average	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals YTD
# OF CC INMATES WITH HIV	56.0	56	55	52										
# OF CC INMATES WITH AIDS	4.0	4	4	4										
# OF CC INMATES WITH HIV MEDS	49.0	49	46	46										
<b>TOTAL CHRONIC CARE VISITS</b>														
TOTAL VISITS RELATED TO CHRONIC CARE	106.0	106	163	190										
ASTHMA/COPD	17.0	17	22	22										
DIABETICS	6.0	6	16	27										
DIALYSIS	53.0	53	55	62										
HIV	9.0	9	10	12										
HYPERTENSION / CARDIOVASCULAR	34.0	34	56	66										
SEIZURE DISORDERS	12.0	12	9	16										
THYROID	1.0	1	1	0										
OTHER	27.0	27	59	47										
<b>INFECTIOUS DISEASE CONTROL</b>														
PPDs PLANTED	139.0	139	121	132										
PPDs READ	137.0	137	119	74										
POSITIVE PPDs	0.0	0	0	0										
TB RELATED CHEST X-RAYS	5.0	5	3	5										
ACTIVE TB	0.0	0	0	0										
HIV TEST	10.0	10	8	37										
# OF NEW POSITIVE HIV INMATES	0.0	0	0	0										
HEPATITIS A	0.0	0	0	0										
HEPATITIS B	0.0	0	0	0										
HEPATITIS C New positive	3.0	3	0	4										
OTHER STD, Gonorrhea, Trich, Chlamydia Positive	5.0	5	7	27										
PEDICULOSIS	0.0	0	0	0										
SCABIES	0.0	0	0	0										
TOTAL RPR COMPLETED	2.0	2	3	19										
POSITIVE RPR	0.0	0	1	1										
RPR TREATED	0.0	0	1	1										
MRSA CONFIRMED	0.0	0	0	0										
CONFIRMED MRSA TREATED	0.0	0	0	0										
SUSPECTED MRSA TREATED	0.0	0	0	0										



FACILITY NAME:		HRRJ 2020												
Health Services Statistical Report	Average	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals YTD
INFLUENZA /Rapid flu test	12.0	12	15	1										
INFLUENZA POSITIVE	10.0	10	13	1										
STREP TESTS	0.0	0	0	2										
STREP POSITIVE	0.0	0	0	0										
<b>HRRJ STAFF</b>														
PPD IMPLANTED	239.0	239	0	0										
PPD READ	239.0	239	0	0										
NEED CHEST X-RAYS	0.0	0	0	0										
<b>CCS STAFF</b>														
PPD IMPLANTED	0.0	0	0	0										
PPD READ	0.0	0	0	0										
HEPATITIS (SERIES)	0.0	0	0	0										
HEP ANTIBODY TITERS	0.0	0	0	0										
HEPATITS (BOSTER)	0.0	0	0	0										
FLU SHOTS	0.0	0	0	0										



# HAMPTON ROADS REGIONAL JAIL INMATE TRANSPORTATION REPORT March 2020



## Transportation to Member Jurisdictions' Facilities

Jurisdiction	Drop Offs	Pick Ups	Total Runs
Chesapeake	28	14	42
Hampton	41	19	60
Newport News	50	14	64
Norfolk	51	27	78
Portsmouth	22	7	29
<b>TOTAL RUNS</b>	<b>192</b>	<b>81</b>	<b>273</b>

Transportation for drop offs includes – dropping individuals off for courts, individuals bonding, and individuals being released from custody.

## Other Transportation Assignments

Transportation to Virginia Department of Corrections	-	3
Transportation to Maryview Hospital	-	20
Transportation to Norfolk Sentara Hospital	-	34
Transportation to Emergency Room via Ambulance	-	6
Transportation to Emergency Room via Jail Vehicle	-	16
Transportation to medical appointments	-	107
Transportation to mental health facilities	-	11
<b>TOTAL</b>		

**TOTAL TRANSPORTATION RUNS ABOVE 470**

**TOTAL RETURN TRIPS TO THE FACILITY 426**

**TOTAL 896**

## Off-site Services Report 2020

Type of Visit	March
<b>Emergency Room Visits</b>	<b>22</b>
Ambulance Transports	6
Jail Transports	16
<b>Hospital Admission/Days</b>	<b>41</b>
<i>Average # of hospital days</i>	8
<i>Number of patients</i>	5
<b>Offsite Visits</b>	<b>15</b>
General Surgeon	1
Ophthalmology	2
Orthopedics	7
Plastic & Reconstructive Surgery	1
Podiatry	1
Infectious Disease	2
GI	1
<b>Offsite Visits W/Procedures</b>	<b>84</b>
ENT	4
General Surgeon	7
GI	1
Infectious Disease	3
Methadone	53
Neurology	1
Oncology	1
Ophthalmology	2
Oral Surgery	1
Orthopedic	3
OB/GYN	6
Urology	2
<b>Offsite Radiology</b>	<b>4</b>
MRI	2
PET	1
Ultrasound	1
<b>Offsite One Day Surgery</b>	<b>4</b>
General Surgery	2
GI	2
<b>Offsite Chemo</b>	<b>0</b>
<b>Dialysis Offsite</b>	<b>0</b>
<b>Physical Therapy</b>	<b>0</b>
<b>Offsite Radiation Therapy</b>	<b>0</b>
<b>Total Offsite Apts Including ER Visits</b>	<b>107</b>

# Human Resources Activities and Developments

## **New Hires/Promotions/Part-time Employees**

- 4 Jail officers hired April 2020
- 13 Jail officers hired March 2020
- There are currently 5 part-time employees (sworn) and 1 part-time employee (non-sworn)

## **Separations/Vacancies**

- A total of 6 separations during the month of March
  - 1 retirement
  - 3 personal resignations
  - 2 terminations
- A total of 1 separation during the month of April
  - 1 personal resignation
- There are currently 16 vacancies
  - 16 Jail Officer (includes 9 new positions that became available July 1, 2019)

## **Recruiting**

- All recruiting events for the month of March were canceled due to COVID-19
- We have updated our indeed job posting, social media postings and online application
- Applications are still being submitted, received and reviewed by Human Resources

## Employment Turnover

Fiscal Year – July 1, 2019 – June 30, 2020

### Employment Compliment

308	-	VA Compensation Board Compliment
-9	-	Unfunded positions on the VA Compensation Board Compliment
<b>299</b>	-	<b>Total Compensation Board positions (sworn &amp; non-sworn)</b>
10	-	HRRJ funded positions (9 sworn and 1 non-sworn)
<b>309</b>	-	<b>Total Compliment for HRRJ</b>
286	-	Sworn positions
23	-	Non-sworn positions

### Jail Officers

Total Positions	-	246
Currently Filled	-	230
Total Vacancies	-	16
Total Separations	-	45
Total Terminations	-	17

### Sergeants

Total Vacancies	-	0
Total Separations	-	1
Total Terminations	-	0

### Lieutenants

Total Vacancies	-	1
Total Separations	-	0
Total Terminations	-	0

### Captains

Total Vacancies	-	0
Total Separations	-	1
Total Terminations	-	0

### Majors

Total Vacancies	-	0
Total Separations	-	0
Total Terminations	-	0

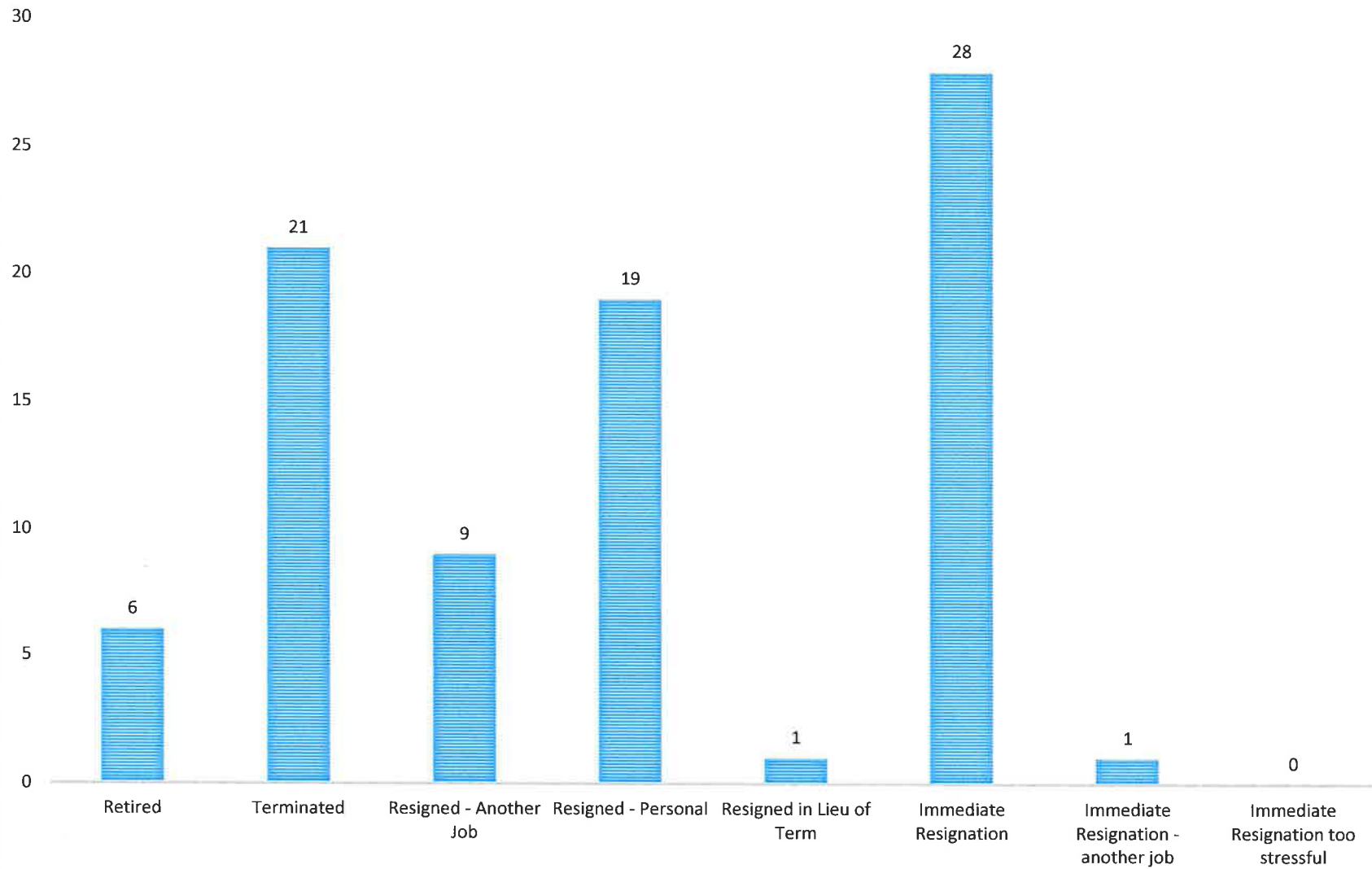
### Non-Sworn Personnel

Total Vacancies	-	0
Total Separations	-	3
Total Terminations	-	1

### All Staff (Sworn & Civilian)

Total Separations	-	48
Total Terminations	-	18

## SEPARATIONS - SWORN APRIL 2019 - APRIL 2020



### Sworn Staff - Hired vs. Separated April 2019 - April 2020

