



**MEETING MINUTES  
UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS  
EXECUTIVE COMMITTEE  
WEDNESDAY, JANUARY 29, 2020**

**Executive Committee Members Present:**

Heather M. Crislip '95, Rector  
Devon W. Cushman '93, Vice Rector  
Rhonda S. VanLowe, Secretary (arrival 1:17 p.m.)  
R. Edward Houck, At-Large

**Executive Committee Member Participating by Teleconference:**

Patricia G. McGinnis '69, At-Large (joined meeting 2:50 p.m.)

**Other Board Members Present and Participating:**

Martha G. Abbott '72  
Allida M. Black (departed meeting 3:49 p.m.)  
Sharon S. Bulova (departed meeting 3:55 p.m.)  
Edward (Ted) B. Hontz

**Also Present:**

Troy D. Paino, President; Jeffrey W. McClurken '94, Chief of Staff and Clerk, Board of Visitors; Lisa J. Bowling '89, Vice President for Advancement and University Relations; Juliette Landphair, Vice President for Student Affairs; Paul C. Messplay, Vice President for Administration and Finance, CFO; Nina Mikhalevsky, Provost; Audrey Burges, Assistant Attorney General, Education Section; Mark Simpkins, Assistant Director of Events and Audio Visual; Adam Carty, Multimedia Technician; Betsy J. Chinn, Deputy Clerk

**A. Call to Order**

Rector Crislip called the January 29, 2020, meeting of the Board of Visitors Executive Committee to order at 1:02 p.m. in the Minor Executive Board Room at the Jepson Alumni Executive Center. Attendees were welcomed and asked to introduce themselves.

**B. Rector's Remarks**

Rector Crislip briefly highlighted the Executive Committee's meeting agenda. She noted that, due to a personal scheduling conflict, she will propose a date change for the June Presidential Assessment meeting for consideration and approval by the Executive Committee. She added that the Clerk, along with members of the President's Cabinet, have worked behind the scenes to establish an agenda for the February 2020 Board of Visitors meeting. There are several activities and discussion topics planned for the upcoming meeting.

### **C. President's Report**

President Paino provided an update on recent travel activity. He attended the Division III NCAA President's Council meeting held in Santa Ana, California January 22-24. While in the area, he also traveled to San Francisco for individual visits with UMW alumni.

The General Assembly convened January 8. President Paino and Chief of Staff McClurken are traveling to Richmond frequently to meet with key legislative officers and to attend administrative meetings.

### **D. Approval of Special Award**

At the Simpson Circle event on February 20, former board member Davis C. Rennolds '06 will be recognized for his four years of service on the UMW Board of Visitors. A service citation to honor Mr. Rennolds was brought before the Executive Committee for approval.

#### **Action Item:**

A motion was made by Ms. Cushman, seconded by Mr. Houck, to approve a service citation for Davis C. Rennolds '06, as presented. The motion was unanimously approved.

### **E. Discussion/Approval to Change Date of Presidential Assessment Meeting in June 2020**

Rector Crislip brought before the Executive Committee a request to change the scheduled meeting date for the 2020 Presidential Assessment meeting from June 26 to June 10.

#### **Action Item**

A motion was made by Ms. Cushman, seconded by Mr. Houck, to approve a request to change the date for the 2020 Presidential Assessment meeting from June 26 to June 10, as presented. The motion was unanimously approved.

### **F. Establish February 2020 Meeting Agenda**

The draft agenda for the Board of Visitors February 2020 meeting was presented and discussed.

Rector Crislip noted that the Board of Visitors will host their first public comment session on Thursday, February 20, 2020. Chief of Staff McClurken reviewed key points of the Public Comment Policy adopted by the Board of Visitors on April 19, 2019, and revised on September 13, 2019. [UMW Board of Visitors Public Comment Policy](#).

The Executive Committee discussed specifics of how the public will be notified and procedures for participants to sign up to speak. Notices to announce the session will be posted soon. Staff is working to ensure broad coverage of the announcement in order that the full campus community, as well as the general public, is notified. Participants are to sign up through the Board of Visitors website.

Chief of Staff McClurken has worked with committee chairs to select agenda items in which Board members indicated an interest in addressing. Time has been set aside for the Mindpower team to visit and to provide a progress report to Board members. Additional activities to be held during the February Board of Visitors meeting include the annual Simpson Circle reception and meeting, the

Great Lives Series presentation by Joanne Freeman on American Duelists, and the Willard Hall ribbon-cutting ceremony.

**Action Item:**

A motion was made by Ms. Cushman, seconded by Mr. Houck, to approve the February 2020 Board of Visitors meeting agenda, as presented. Executive Committee members in attendance approved the motion.

**G. Report from Legal Counsel**

**Closed Meeting:**

A motion to enter closed meeting as permitted by *Code of Virginia* Section 2.2-3711 (A)(8) to consult with legal counsel regarding legal matters requiring the provision of legal advice by such counsel pertaining to the University of Mary Washington Foundation was made by Ms. Cushman and seconded by Ms. VanLowe.

All present agreed that such a session was necessary and entered closed meeting at 1:25 p.m. All Executive Committee members and other participating Board members present remained in the closed meeting, along with President Paino, Dr. Jeffrey McClurken, Chief of Staff and Clerk of the Board of Visitors, and Ms. Audrey Burges from the Office of the Attorney General. Executive Committee member Patricia McGinnis joined the closed meeting via teleconference at 2:50 p.m.

At the conclusion of the discussion, Mr. Houck moved to reenter open meeting. The motion was seconded by Ms. Cushman. All members present approved the motion. The Board re-entered open meeting at 4:35 p.m.

The following motion to certify the closed meeting was made by Mr. Houck and seconded by Ms. VanLowe:

**WHEREAS**, the Board of Visitors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712.D of the *Code of Virginia* requires a certification by the Board of Visitors that such closed meeting was conducted in conformity with Virginia law;

**NOW THEREFORE BE IT RESOLVED** that the Board of Visitors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Visitors.

**Roll Call Vote:**

AYES: Ms. Crislip, Ms. Cushman, Mr. Houck, Ms. McGinnis (via teleconference), Ms. VanLowe

NAYS: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

There was no action taken by the Executive Committee following the closed meeting.

**H.     Adjournment**

There being no further business to come before the Executive Committee, Rector Crislip declared the January 29, 2020, Executive Committee meeting adjourned at 4:37 p.m.

**MEETING MINUTES APPROVED  
UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS  
FEBRUARY 21, 2020**