

# Northern Virginia Regional Human Rights Committee

Merrifield Center  
8221 Willow Oaks Corporate Drive, Fairfax, VA

**Agenda** ✓

**Draft Minutes** □

**Minutes** □

**Meeting Date/ Tim:**

Thursday, May 16, 2019

*Meetings are scheduled quarterly (Feb, May, Aug, Nov) on the third Thursday of the month or as needed.*

**LHRC Members:**

Michael Hill, Chair  
Amanda Mehlenkacker  
Renee Valdez  
Mary Jane Billinger  
Rebecca Johnson,  
Farzana Kennedy  
Jackie Benson

✓ *indicates members present at the above identified meeting*

Quorum Present (4):

**DBHDS OHR Advocate:** Lana Hurt, Senior HR Advocate

**Others in attendance/ invited to attend:**

Name	Provider/ Agency Name	Title
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- |            |              |   |
|------------|--------------|---|
| <b>I</b>   | <b>2:00p</b> | <b>Call to Order:</b>   |
| <b>II</b>  | <b>2:00p</b> | <b>Welcome and Introductions:</b>   |
| <b>III</b> | <b>2:05p</b> | <b>Finalize Agenda:</b>   |
| <b>IV</b>  | <b>2:05p</b> | <b>Review Minutes:</b> Review and approve minutes from 11/14/18 meeting and subcommittee minutes from 2/21/19<br><i>Motion by:</i><br><i>Seconded by:</i>                         |
| <b>V</b>   | <b>2:05p</b> | <b>Public Comment:</b>  |
| <b>VI</b>  | <b>2:10p</b> | <b>LHRC Business:</b>   |
|            | <b>2:10p</b> | <b>(1)Bylaws Review:</b> SHRC follow up<br><i>Motion by:</i><br><i>Seconded by:</i>   |
|            | <b>2:15p</b> | <b>(2)Training:</b> Dignity (50), Participation (70), Hearing Process (175, 180)  |
|            | <b>2:30p</b> | <b>(3) Recruitment:</b>   |
|            | <b>2:35p</b> | <b>(4) Approve 10 day extension for request for LHRC appeal hearing/ petition submission that was due 1/15/19 (submitted 1/30/19)</b><br><i>Motion by:</i><br><i>Seconded by:</i> |

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- 2:35p** (5) Approve LHRC hearing request on 1/30/19 due 2/28/19 extended to 3/25/19  
*Motion by:*  
*Seconded by:*
- 2:40p** (6) Membership: review members who have missed 33% or greater of meetings  
*Motion by:*  
*Seconded by:*
- 2:45p** (7) Officer Elections: Chair, Vice Chair, Secretary  
*Motion by:*  
*Seconded by:*
- VII 2:55p OHR Advocate Report:**  
(1) Advocate changes in the region: Jennifer Algen,  
(2) Update on L'Arche Research
- VIII 3:00p New Business:**  
**Provider Requested Business: CLOSED Session:** *pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans*  
*Motion by:*  
*Seconded by:*
- 3:00p** Loudoun County (CRI) Client 6  
**3:05p** Loudoun County (APTS) Client 4  
**3:10p** Loudoun County (APTS) Client 10  
**3:15p** Loudoun County (APTS) Client 11  
**3:20p** Loudoun County (APTS) Client 1  
**3:25p** Pamco (CRI) JW  
**3:30p** Service Source LH  
**3:35p** Service Source LSF  
**3:40p** RIVA/ St. Coletta SS  
**3:45p** CSI (APTS) PD  
**3:50p** Good Neighbor (APTS) RM  
**3:55p** Good Neighbor (APTS) JTW  
**4:00p** Good Neighbor (APTS) WB  
**4:05p** Good Neighbor (APTS) EB  
**4:10p** Fairfax/ MVLE (APTS) SC  
**4:15p** CRI (CRI) JMM  
**4:20p** SD Carter (CRI) MR  
**4:25p** Club Elite (CRI) NM  
**4:30p** CRI/MVLE (CRI) CS
- 4:45p** **Return to Open Session:** *Upon reconvening in open session, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open*

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*meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.*

*Motion by:*

*Seconded by:*

**IX 4:45p Review / Vote on Business Conducted in Closed Session:**

*Motion by:*

*Seconded by:*

**X 4:50p Old Business/ Committee Reports:** No previous old business

**XI 4:55p Next Meeting:** Thursday, 8/22/2019 at 2:00pm  
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**XII 5:00p Adjournment:**

*Motion by:*

*Seconded by:*